SBTA INFORMAL GRIEVANCE FORM

Article XXIV, Section 3(A)

Date Inf. Mtng. held: _____, (as required by Article XXIV, Section 3(A))

Location: _____

Present: _____
(name/title)

_____
(name/title)

_____
(name/title)

Article(s) and Section Number(s) of Alleged Violation(s):

_____

_____

Resolution: _____ Yes _____ No _____ Needs further study by manager/sprv.

If YES, notate resolution: _____

_____

_____

Signatures: _____ Date: _____
(supervisor/manager)

_____ Date: _____
(Employee)

_____ Date: _____
(Other)

Form jointly approved by Employee Relations and SBTA
(Developed: 11-10)