

SBTA Adopted Budget 2011-2012 Plus Handbook

INCOME			DESCRIPTION
		2011-2012	
			Dues = (.0045)(step 1 column B per diem)(work year) [drop all cents]
40-000	Member and Non-member Dues	563,750	= (.0045)(248.36)(184) = \$205
43-300	Rent		Total Dues = (Dues)/(#FTE) = (205)/(2750) = \$563,750
43-320	MetLife		none
43-340	Comm. Col. Assoc.		none
43-360	Service Center		none
44-400	Uni-Serve Rebates	30,000	Rebates from CTA/NEA for UniServ expenses
45-500	Interest	360	Interest received from CDs, Money Market Accounts
48-600	Grants/Special Projects	4400	IFT Grant
48-800	Sinking Buiding Fund		Must budget repayment.
	TOTAL	<u>\$ 598,510</u>	
EXPENSES			DESCRIPTION
60-000	SUPPORT PROGRAM	2011-2012	
	Office Operations		
60-110	Supplies	20,000	office supplies: paper, writing utensils, copier/printer ink, ballots, etc.
60-120	Postage	1,200	postage meter mailings, certified mailings, etc.
60-130	Kitchen	6,000	food, snacks, drinks, utensils, coffee, cleaning supplies, etc.
60-140	Subscriptions	700	CTA publications, Ed Code, West Law
	Equipment		
60-151	Purchase	500	equipment (copier, riso, microphones etc) not including computers
60-152	Repair	300	any potential/unexpected repairs
60-153	Contracts	3,000	business machines, scantron
60-154	Copier / RISO Lease	13,000	lease on the copier for \$591/month and RISO \$398/mo.
	Computer Systems		
60-161	Purchase/Upgrades	2,000	computers, laptops, printers
60-162	Maintenance /Contracts	1,200	\$1200/yr for webmaster to upkeep office technology
60-163	Software	700	software for computers: new and updates
60-170	Accounting Services	6,000	accountant fee for annual audit; PAYCHEX fee for paychecks
	Personnel		
60-210	Salary	135,000	salary/overtime for Sharon, Maxine, and Carol
60-220	FICA	12,285	7.65% salary - social security + 1.45% salary - medicare
60-230	Benefits	60,750	45% of salary
60-240	Retirement	37,800	28% of salary
60-250	FUI/SUI	986	0.73% of salary; Federal Unemployment Ins / State Unemployment Ins
60-260	VDI/SDI	500	flat set amount; Voluntary Disability Ins / State Disability Ins
60-270	Workers Comp	1,500	for any workers comp claims
60-280	Staff Expense	100	office staff expenses, notary public training/fees
60-290	CTA Billing Reconciliation		
	Facilities		
60-300	Mortgage	38,233	building mortgage
60-310	Insurance	6,600	flood & structure insurance (annual costs)
60-320	Property Tax	7,760	\$3880 bi-annually
60-330	Maintenance	3,000	cost of building upkeep; paint, carpet, fencing, etc.
60-340	Janitorial	4,800	\$400/month
60-350	Landscaping	3,600	\$220/month + \$600 annual tree trimming
60-360	Utilities	12,000	gas, electric, water, etc.
60-370	Telephone	10,000	telephone for building and President, wireless internet connection
60-380	Furniture	0	any new building furniture; desks, chairs, tables, white boards, etc.
60-390	Security	1,600	security system - PSI Security
	Capital Accounts		
60-450	Special Projects		grants under 48-800 used for projects - none at this time
60-455	Building Fund Repayment		
60-460	Contingency	21	
	Total Support Program	<u>\$ 391,135</u>	

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62-000	GOVERNANCE PROGRAM	2011-2012	DESCRIPTION
	Representative Council		
62-110	Meetings	4,000	May rep dinner
62-130	Elections	100	food for committee when preparing/counting ballots
62-140	Membership	540	2 checks @ \$30: new member sign up & 100% schools for 9 mtgs
62-141	Membership Plaques	400	100% membership recognition given at May rep council
62-150	Super Rep	1,725	approx. 15 winners @ \$100 + \$25 gift card for Rep of Month awards
	Board of Directors		
62-210	Meetings	1,200	dinner at board meetings
62-220	Leadership Training	7,500	cost for board member trainings
62-230	Annual Planning Mtg.	500	board planning retreat
62-240	Exec. Brd. Expenses	600	\$50 each - 12 board members for site visits/school board contact
	Executive Officers		
	President		
62-311	Car Allowance	6,600	\$550/month car allowance for expenses: gas, maintenance, etc.
62-312	Release Time	31,455	contractually, SBTA pays the district 1/2 the average teacher salary
62-313	Extra Work Days	8,185	21 Extra Work Days (can be up to 31 paid by SBTA @ per diem)
62-320	Expenses	2,500	expenses not covered elsewhere
62-330	Pres. Conference	900	annual CTA Presidents Conf in Asilomar, CA
62-340	NCUEA Conference	3,000	fall (December) & summer (June) conferences
62-350	Vice-Pres. Expenses	1,000	expenses not covered elsewhere
62-360	Secretary Expenses	400	expenses not covered elsewhere
62-370	Treasurer Expenses	400	expenses not covered elsewhere
62-400	NEA-RA	28,475	Fund 17 local delegates @ \$1675 each.
	Total Governance Program	\$ 99,480	
65-000	CONTRACT PROGRAM		
65-100	Negotiations Team	1,500	meals for negotiations team during bargaining
65-200	Meet and Consult	0	materials, meals for negotiations team for meet and consults
65-300	Bargaining Support Comm.	0	signs, banners, etc for bargaining organizing
65-400	Grievance Committee	4,500	\$375/mo stipend to grievance chair
65-500	Arbitration	1,500	initial monies needed for grievances sent to arbitration
65-600	Issue Organizing	0	meetings, materials, conferences, etc for any union issue
65-700	Summer Institute	1,000	send member(s) for bargaining/grievance strand
	Total Contract Program	\$ 8,500	
68-000	LEADERSHIP PROGRAM		
68-100	SBTA Leadership Training	200	dinners, materials, etc. for SBTA trainings (usually after rep councils)
68-200	Fall Rep Leadership Acdmy.	25,000	elected reps and alts (approx 120) to attend in Aug 2012
68-300	San G Leadership / Minority Conf.	2,000	send/pay only for grievance/treasurer/elections & EMLD
68-400	Region IV Leadership Conf.	0	send/pay for member(s) to encourage involvement/leadership
68-500	Urban Issues Conference	0	send members to conference
68-550	Good Teaching Conference	0	send members to conference
68-600	Pacific Regional Conf.	900	send President only (location changes annually)
68-700	Association Release Days	13,000	contractual payment @ long term sub rate for 100 days (\$130/day)
68-800	Member Relations	2,750	gift for all members recognizing Day of The Teacher \$1/member
68-900	Committee Meetings	1,000	committee dinner, committee chair dinner
	Total Leadership Program	\$ 44,850	
71-000	IPD PROGRAM		
71-100	School Safety Committee (WAC)	200	committee expenses, training, materials, etc.
71-200	IPD Committee	3,000	expenses for conferences, materials, prof. development
71-220	IFT Grant	4,400	expenses for IFT grant criteria
71-320	BRIDGES Conference	1,200	provides Breakfast and Lunch for BRIDGES participants
71-340	SBTA Scholarship	5,500	\$2 per member allotted for scholarships to dependents of members
	School Change		
71-420	Projects and Programs	500	monies can be used for any issue related to school change
71-440	Summer Institute	0	send member(s) to attend school change strand
71-460	Community Relations	2,000	expenses for committee events, donations to community events
71-500	New Member Committee	2,000	expenses for conferences, new teacher materials/events
71-600	Special Education Committee	0	no expenses needed at this time
71-700	Support Services Committee	0	committee not active
71-800	Adult/Voc. Education Comm.	0	committee not active
71-900	Success Day Committee	0	Event for successful alumni to visit schools / reception (every 4 years)
	Total IPD Program	\$ 18,800	

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74-000	POLITICAL ACTION	2011-2012	DESCRIPTION
74-100	Lobbying	300	state/federal lobbying (CTA President's Lobby Day)
	Page Committee		
74-220	Transfer to PAGE I/II	22,550	4% of member dues 40-000
74-240	Regional PAC Academy	500	send member(s) for polical interest/information/organizing
	Total PA/Lobbying Program	\$ 23,350	
75-000	RETIREMENT PROGRAM		
75-100	Retirement Committee	250	presenters, materials, meals for retirement workshops
	Total Retirement Program	\$ 250	
76-000	SOCIAL PROGRAM		
76-100	WHO Awards	160	payment for up to three (3) WHO winners / Pres to attend
76-200	MONTE Awards	3,000	banquet; pay for MONTE winners, retirees, Supt, School Board Pres.
76-300	Retirement	1,000	retirement bells gift to retirees, one year membership to NEA-R
76-400	Social	3,600	\$300/mo for GEM, plays, social events, babysitting
76-500	Recognition: flowers, gifts etc.	300	funerals, weddings, illness, celebration occasions
	Total Social Program	\$ 8,060	
78-000	HUMAN RIGHTS PROGRAM		
78-100	Human Rights Committee	200	committee expenses, training, materials, etc.
78-110	Human Rights Conf.	2,000	payment for committee members attendance @ conference
78-120	Asian Pacific Islander Conf.	0	send member(s) to conference
78-130	Hispanic Conf.	0	send member(s) to conference
78-140	African Amer. Conf	0	send member(s) to conference
78-200	Teachers for Tomorrow		
	Total Human Rights Program	\$ 2,200	
81-000	COMMUNICATIONS PROGRAM		
81-100	News & Views	0	all issues published/printed "in house"
81-200	Web-Page	0	CTA reimbursement for internet - incentive for having web page
81-300	Summer Institute	1000	send member(s) to attend communication strand
	Total Communications Program	\$ 1,000	
89-000	SBTA MEMBERSHIPS		
89-100	S. B. Chamber of Commerce	400	annual subscription + Labor Poster
89-200	NCUEA	385	annual membership dues
89-300	CCUEA	100	annual membership dues
89-400	Community Breakfast		
89-500	Other		
	Total SBTA Memberships	\$ 885	
	Total Expenses	\$ 598,510	
SUMMARY			
	TOTAL INCOME	\$598,510	
	TOTAL EXPENSES	\$ 598,510	