

June 1, 2011

Harold J. Vollkommer, Ed.D.
Assistant Superintendent

Head Varsity Girls Volleyball Coach

***NON-TEACHING**

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The San Bernardino City Unified School District is accepting applications for the position of Head Varsity Girls Volleyball Coach at Pacific High School.

REQUIREMENTS:

1. A minimum of five years successful experience as a volleyball coach. Three of these years must be at the varsity level. Head coaching experience desired but not required.
2. Proven ability to organize and lead adults and students.
3. Proven ability to make effective presentations, written and oral, and develop and maintain positive school and community relationships.
4. Valid American Red Cross or American Heart Association First Aid card and/or CPR card.

JOB SUMMARY:

- Implements all athletic policies as approved by the SBCUSD Board of Education.
- Conforms to all SAL and CIF regulations; interprets regulations to staff.
- Works to increase student/athlete participation.
- Recruits, develops and evaluates coaching staff in conjunction with the vice principal for athletics and the athletic director.
- Understands the administrative chain of command and refers all program requests through the proper channels.
- Works collegially with other program head coaches, activity sponsors and school personnel.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Develops and organizes a structured volleyball practice program.
2. Acts as a liaison to inform the staff, administration, general public, and local news media about the school's volleyball program.
3. Develops and administers a continuous off-season conditioning and recruitment program.
4. Conducts and analyzes scouting reports.
5. Evaluates assistant coaches and athletes and aids students in securing scholarship assistance.
6. Assists with maintenance and inventory of all equipment and supplies.
7. Plans and develops game responsibilities.

CERTIFICATED HUMAN RESOURCES

8. Directs the school's overall volleyball program which includes JV and varsity.
9. Assists the athletic director in developing and administering the volleyball budget and scheduling.
10. Attends coaching clinics and conferences to maintain professional growth.
11. Designs and implements a program to ensure academic eligibility.
12. Have a working knowledge of MaxPreps website and keep it up to date.

SALARY:

A \$2967.00 annual stipend.

HAROLD J. VOLLKOMMER, ED.D.
Assistant Superintendent, Human Resources
San Bernardino City Unified School District
777 North F Street
San Bernardino, CA 92410

**APPLICATIONS MUST BE RECEIVED NO LATER
THAN 4:00 P.M., WEDNESDAY, JUNE 15 2011**

Non-Discrimination Policy Statement for Title VI, Title VII, Title IX, and Section 504

The San Bernardino City Unified School District does not discriminate on the basis of race, color, national origin, ancestry, religious creed, marital status, sex, (including sexual harassment), disability (physical or mental), or age in any of its policies, procedures, or practices in compliance with the Title VI and Title VII of the Civil Rights Act of 1964 (pertaining to race, color, and national origin); Title IX of the Education Amendments of 1972 (pertaining to gender); Rehabilitation Act of 1973 Section 504 (pertaining to disability); and the Age Discrimination in Employment Act of 1975 (pertaining to age 40 and over), the Americans with Disabilities Act of 1990, the federal Family and Medical Leave Act, California Family Rights Act and Fair Employment and Housing Act. This nondiscrimination policy covers admission, participation, and accessibility to any program or activity of the District and selection, advancement, discharge and other terms, conditions and privileges of employment. Inquiries regarding the equal opportunity policies, equal program accessibility policies and the filing of complaint procedures alleging discrimination, including sexual harassment may be directed to the school principal/site administrator or the District's: Title VI, Title VII and Title IX Section 504, ADA Coordinator, Marie Arakaki, Affirmative Action Officer, (909) 381-1282.