

## Why Do We Have Site Representatives?

Site representatives (also known as “site reps” and “faculty representatives”) are unpaid elected positions. They serve two-year terms beginning July 1, after each site holds elections in May.

Site reps meet together once each month on the third Wednesday at 4:00-5:30 pm at the SBTA office. This meeting is known as the Representative Council. The Representative Council has several responsibilities as follows:

- Establish Association policies and objectives
- Adopt a budget and direct any spending not provided for in the budget, as well as recommend dues
- Approve committee establishment
- Approve original negotiation packages and recommend or not recommend tentative agreements to the SBTA membership
- Evaluate SBTA services in advance of each year’s planning
- Approve or disapprove recommendations of the Political Action Group and Elections Committee on candidates and issues.

The Site Reps have a duty to take the following actions at their school sites:

- Site reps serve as a constant and ongoing liaison between the Representative Council and the SBTA members of the school site (or other unit).
- Site reps serve as the official channel through which written communication is quickly transmitted between the members of SBTA and the Representative Council, committees, Board of Directors, and/or the officers.
- Site reps represent the views of the active membership as determined in faculty votes and poles. The site reps conduct frequent and regular polls of the members they serve.
- Site reps observe that the collective bargaining agreement is followed and that due process rights are adhered to.
- Site reps perform additional duties as prescribed by the Board of Directors.